

An aerial photograph of a winding asphalt road through a dense forest. The trees are in various stages of autumn, with many showing vibrant orange, red, and yellow leaves, while some remain green. The road curves from the top left towards the bottom right. The image is framed by decorative wavy borders in shades of green and gold.

HUNTER
JOINT
ORG.

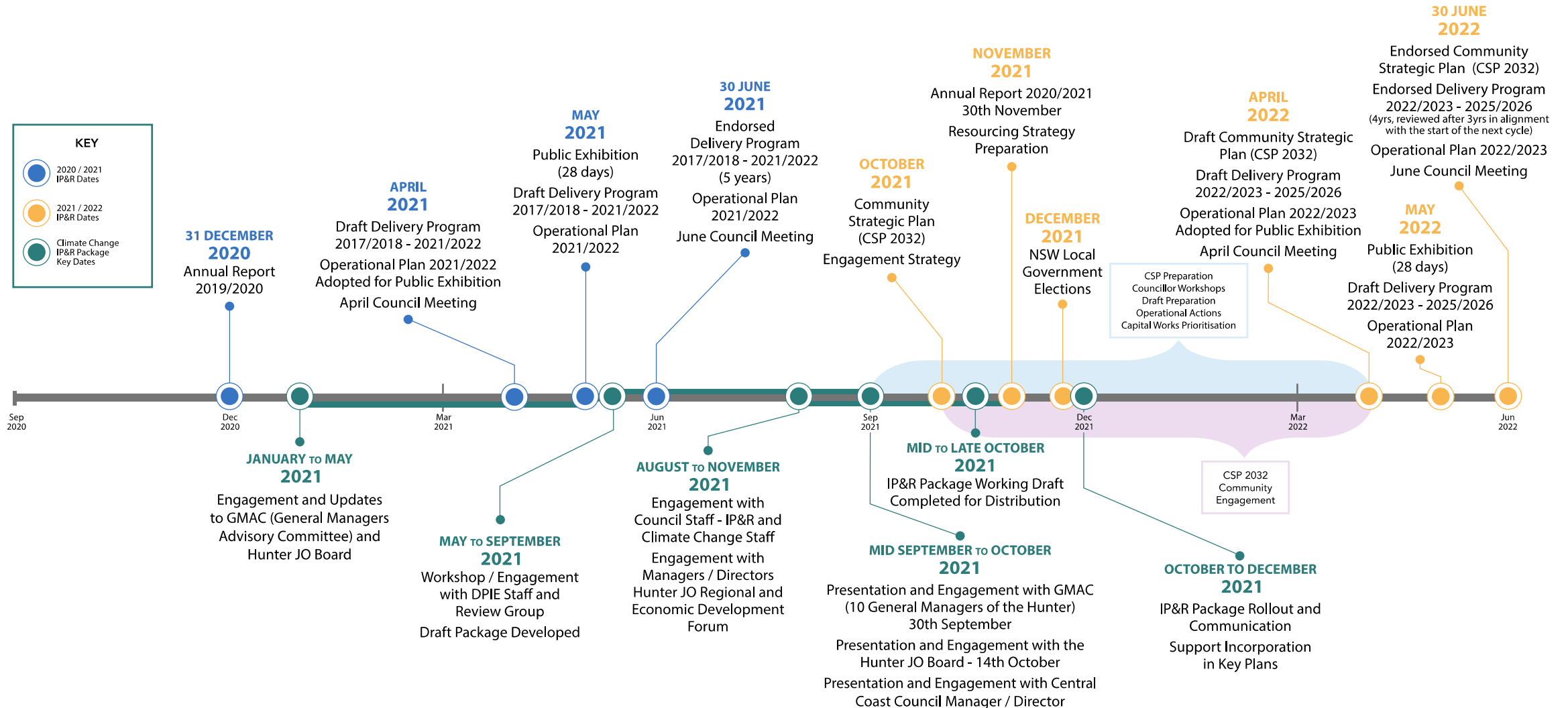
COLLABORATION OF HUNTER COUNCILS

Climate Change Integrated Planning and Reporting (IP&R) Package

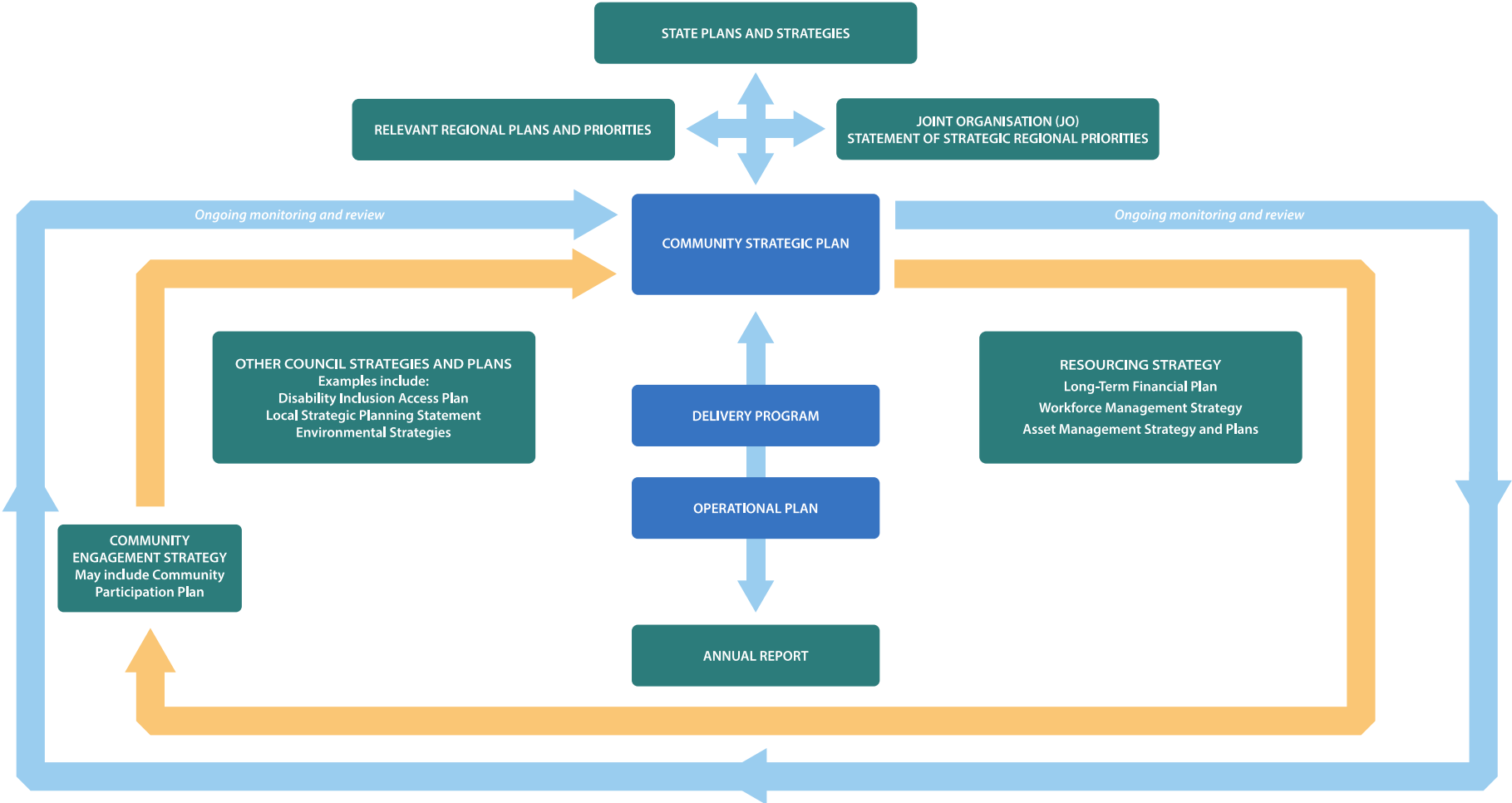
Melinda Curtis - 2 November 2022

We acknowledge the country and history of the traditional custodians of the lands upon which we work and live. We pay our respects to the Elders past, present and emerging, of our region, and of Australia.

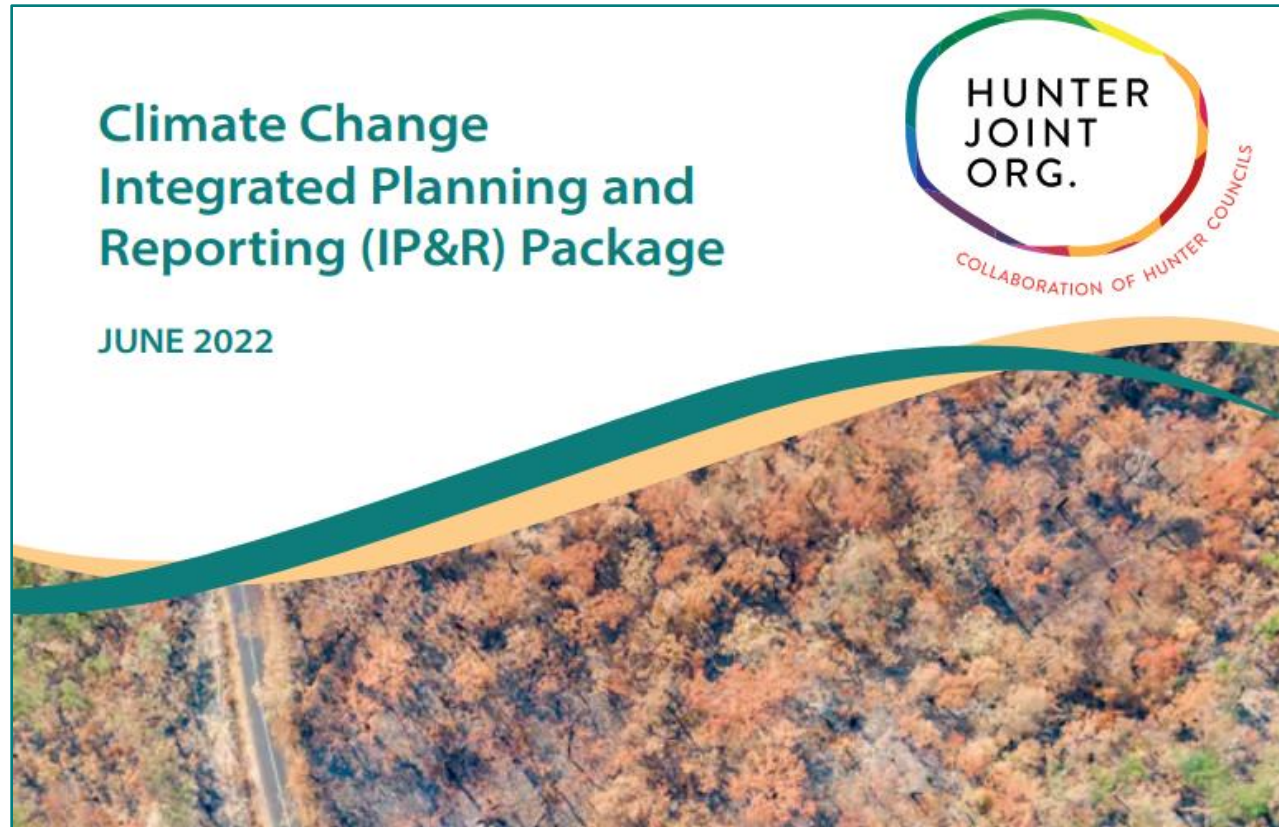
Climate Change IP&R Package – Released late October



IP&R Framework



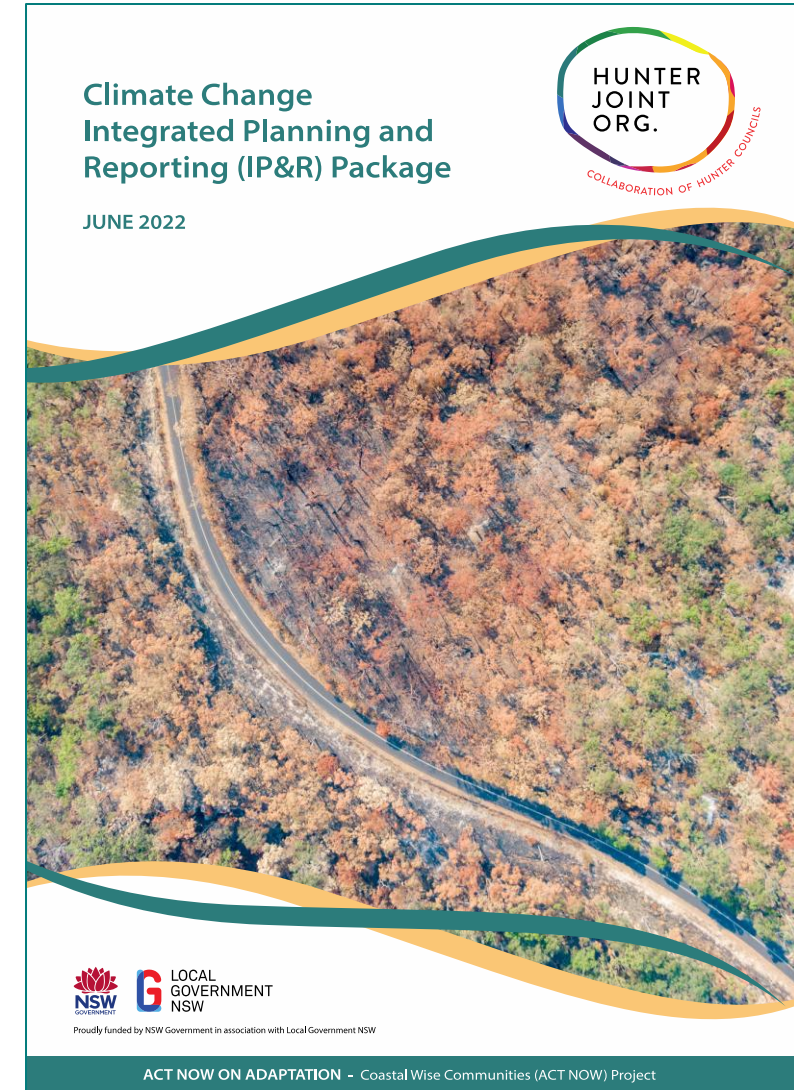
Climate Change IP&R Package



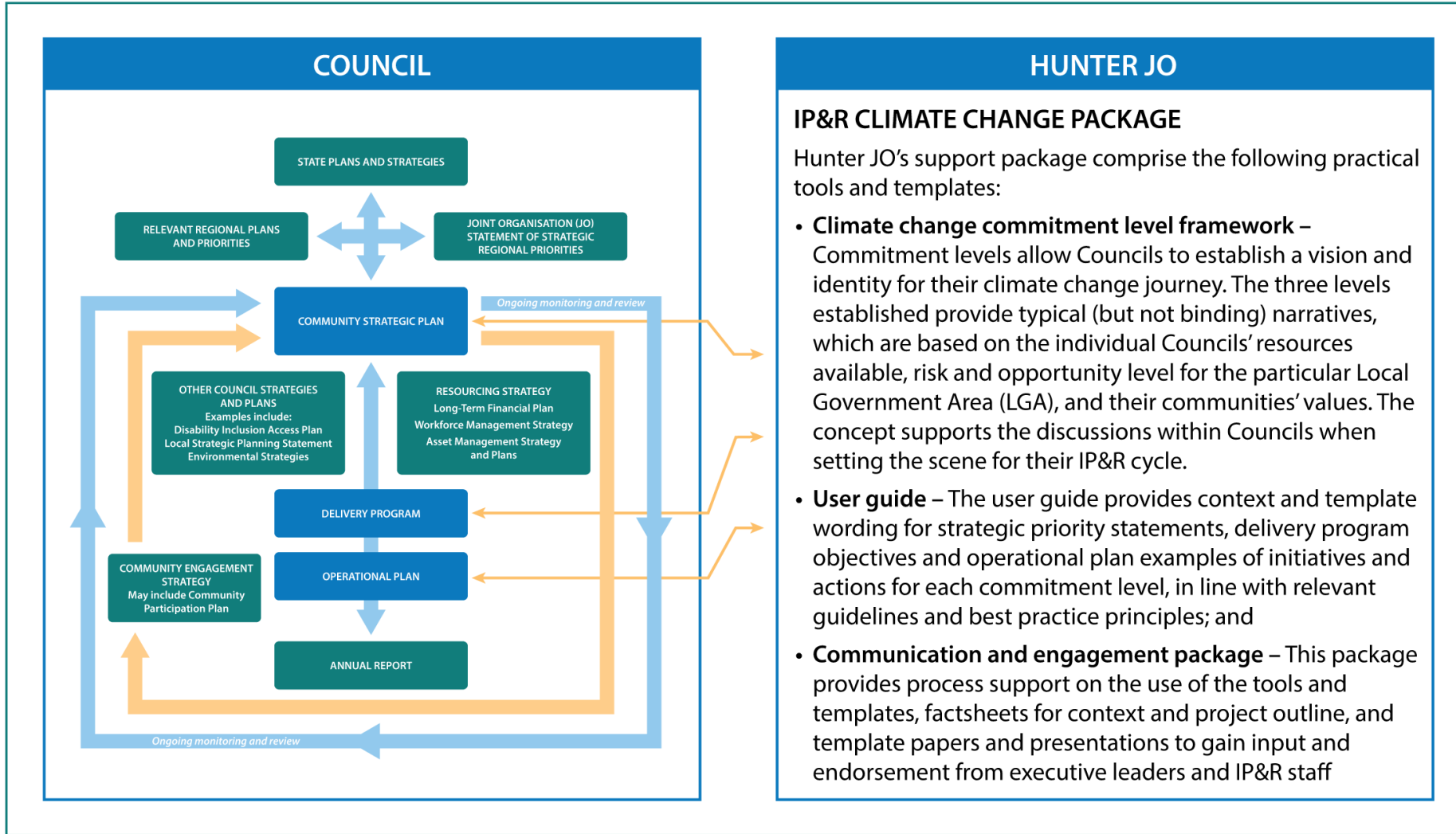
<https://www.hunterjo.com.au/projects/act-now-on-adaptation-coastal-wise-communities/>

Climate Change IP&R Package – What is it?

A User Guide with practical tools and templates, based on the latest science and guidance, to embed climate change in Councils through the IP&R framework.



About the Climate Change IP&R Package Project



Climate Change IP&R Package – Aim of the Package

- User friendly support for Councils
- Leverage time, resources and avoid duplication of effort by providing templates in line with the latest science and guidance
- Support the discussion between Council decision makers, IP&R staff, climate change staff and the community
- Embed climate change as business as usual in the IP&R framework
- Align with the IP&R Cycle

Climate Change IP&R Package – What is it?

COMMITMENT LEVELS

Three levels of commitment:

- Leading
- Motivated
- Committed

based on Council's available resources, risk and opportunity levels for the particular LGA, and the communities values.

IP&R TEMPLATES

Template wording for climate change inclusions in the:

- Community Strategic Plan
- Delivery Program and;
- Operational Plan.

COMMUNICATION AND ENGAGEMENT TEMPLATES

Templates for factsheets, Council papers, and presentations to support Councils gain executive endorsement of proposed commitments.

Climate Change IP&R Package – How to use it?

DISCUSS AND SELECT A
COMMITMENT LEVEL

USE ENGAGEMENT AND
COMMUNICATION
TEMPLATES TO SEEK
ENDORSEMENT

USE IP&R TEMPLATES TO
SELECT WORDING, OR TO
INSPIRE YOUR OWN
WORDING

INSERT TEXT INTO
IP&R DOCUMENTS

USE AS A CHECKLIST

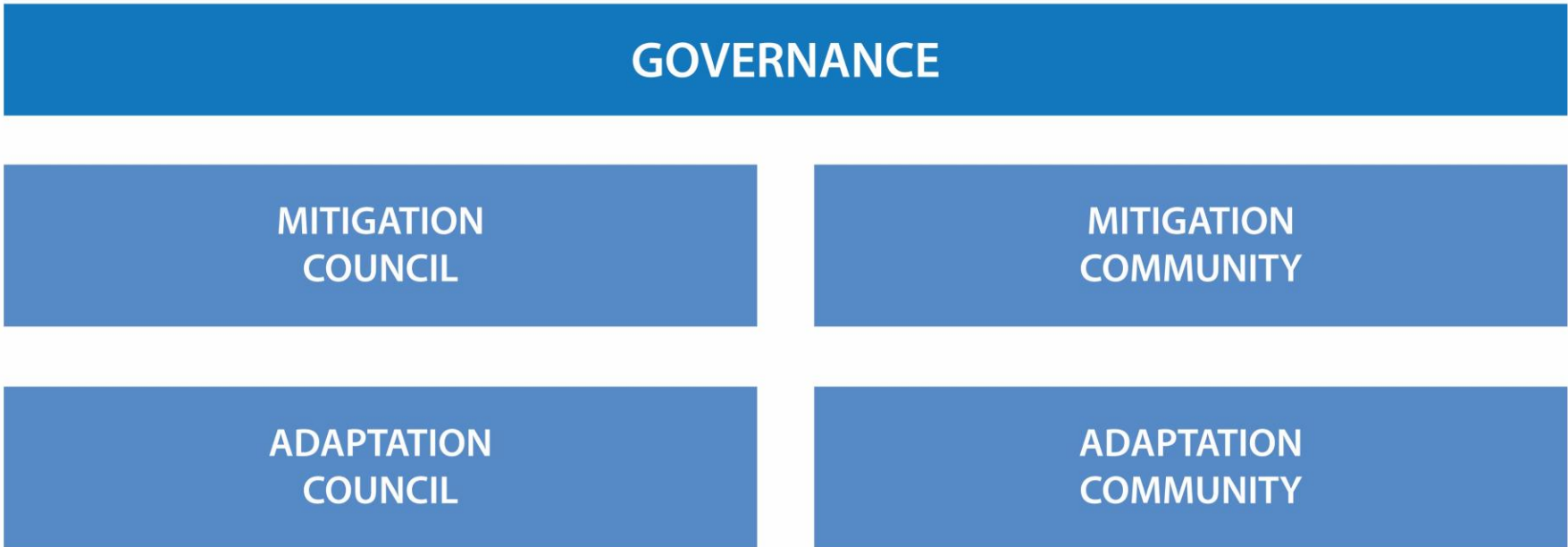
Commitment Levels

	LEADING	MOTIVATED	COMMITTED
DESCRIPTORS	Thought Leaders Innovators Influencers Active Drivers Change Agents	Best Practice Early Adopters Contributors Collaborators Active Participators	Opportunistic Participators Supporters Complying

Table of Strategic Directions

LEADING	MOTIVATED	COMMITTED
We take leadership and drive best practice in climate action.	We take ownership and adopt best practice in climate action.	We are committed to climate action.
Climate change risks and opportunities are embedded in our decision making, and our impacts are mitigated.	Climate change risks and our impact are understood and actioned.	Climate change risks and our impact are understood, and action is prioritised.
We are recognised as innovative leaders in climate change adaptation and mitigation.	We are resilient to a changing climate through adaptation and mitigation.	We adapt to a changing climate and reduce our impact.
We are a [climate positive OR net zero AND fossil-free], and climate adapted Council and [city OR LGA] paving the way with smart innovative solutions.	We are [on the path to net zero emissions for the OR a net zero] organisation and [city OR LGA] adapting to climate change risks and opportunities.	We are [a low emission Council OR striving towards net zero for our Council] and [city OR LGA], and are adapting to climate change risks and opportunities.
Council and the community are empowered and informed to adapt to, and mitigate our impact on, climate change.	Council and the community adapt to a changing climate, and mitigates its impact on climate change.	Council and the community minimise greenhouse gas emissions and reduces risks from climate change.

Focus Areas



Examples for a complete CSP, DP and OP insert

MOTIVATED COMMITMENT LEVEL	
STRATEGIC DIRECTION: We take ownership and adopt best practice in climate action	
MITIGATION - COUNCIL	<p>COMMUNITY STRATEGIC PLAN (CSP) OBJECTIVE</p> <p>Net zero greenhouse gas emissions for Council by 2030</p>
	<p>DELIVERY PROGRAM</p> <ul style="list-style-type: none"> • Do a stocktake and regular inventories of Council’s greenhouse gas emission levels and prepare and implement a road map for net zero emissions by 2030 • Actively participate in the Climate Council’s Cities Power Partnership (Australia’s largest network of local councils leading the way to a thriving, zero emissions future) and action the five pledges forming part of the membership
	<p>OPERATIONAL PLAN</p> <ul style="list-style-type: none"> • Undertake a stocktake as a baseline of Council’s greenhouse gas emissions • Prepare a road map reduce net greenhouse gas emissions with 80% by 2025 • Insert specific projects to reach the CPP pledge commitments eg. Install renewable energy (solar PV and battery storage) on [insert specific locations]

Package Contents

1. Call to Action	5
2. Overview	6
2.1 About this Guide	9
2.2 Main Concepts for Councils' Climate Change Action Planning	13
2.2.1 Building Climate Change Resilience for Councils and their Communities	13
2.2.2 Climate Change Mitigation	13
2.2.3 Climate Change Adaptation	14
2.3 Councils' Role in Climate Change Adaptation and Mitigation	15
2.4 National and NSW Climate Change Guidance	15
3. Commitment Levels	18
3.1 What is a Commitment Level	21
3.2 Commitment Level Definitions	22
4. Integrated Planning and Reporting Templates	24
4.1 Declaring a Climate Emergency	29
4.2 Community Strategic Plan	31
4.2.1 Strategic Direction - Where do we want to be in the future?	32
4.2.2 Strategic Objectives - How do we get there?	33
4.3 Delivery Program	37
4.4 Operational Plan	47
5. Communication and Engagement Templates	56
5.1 How to use the Templates	58
5.2 Links to other Relevant Communication and Engagement Resources	59
6. Glossary	60

7. References	66
----------------------	-----------

Communication and Engagement Appendices

Appendix A. Integrated Planning and Reporting Climate Change Support Package Factsheet - General	70
Appendix B. Integrated Planning and Reporting Climate Change Support Package Factsheet - For Decision Makers	71
Appendix C. Template Council Paper for Climate Change Commitment Levels	76
Appendix D. Template Council Presentation for Climate Change Commitment Levels	85
Appendix E. Template Council Paper for Climate Change inclusions in Integrated Planning and Reporting Documentation	89
Appendix F. Template Council Presentation for Climate Change Inclusions in Integrated Planning and Reporting Documentation	95

Feedback
Questions
Discussion

